

Leader in electric motors & drives

is looking for a m/f

Team Leader Sales Support & Project Handling

Reference EC741

THE COMPANY

Based in Walloon Brabant, but operating in the Benelux market, our client is specialized in the development, production and sales of electric motors and drives.

The company is part of a well-known international brand with world-wide production and facilities.

Due to its actual growth, the company is actively searching for a Team Leader Sales Support (Outside) for motors and drives product range.

THE POSITION

As a Team Leader Sales Support, you are responsible of

- Taking the daily leadership of the team, take and give responsibilities, support the colleagues when necessary (commercial and technical)
- Managing the work distribution inside the team by constantly evaluating the workload using the available KPI's that measure all the tasks within your team
- Placing orders into SAP system, preparing the administrative documents and invoicing.
- Organizing periodic meetings in order to assess the situation of the team and share information
- Being the link between your team, other internal services as well as with factories throughout the world. You are also in charge keeping the dialogue with the management
- Detecting the pain points and work out processes to improve them
- Documenting the procedures and harmonize them
- Keeping good contact with colleagues from other branches and factories
- Making sure that for every main task there is a back-up. All tasks need to be put in an overview
- Being an ambassador of our company and of the sales support team

As a Project Coordinator, you are responsible of

- Checking upon order receipt, the consistency between the customer's order and the quotation. Organize a kick-off meeting when necessary
- Processing the order in the SAP Business One system
- Following-up the order and the technical documentation that goes with it
- Being the interface between the customer and the factories all along the process making sure all aspects are covered: commercial, financial, technical, logistic

PROFILE

- You have a Master or Bachelor degree at least (technical or commercial orientation), with proven experience in the industrial field
- You have previous experience as a team leader in customer service, with a good knowledge of the industrial environment and strong leadership skills
- You are a great communicator both with customers and inside the corporate environment
- You are able to handle long term projects including technical discussions with customers/factories
- You are French or Dutch native speaker, fluent in the second national language and English
- You have good IT skills (MS office suite, SAP is a plus)

OFFER

A stable and rewarding job in a pleasant work environment, within a dynamic company that attaches great importance to relationships and respect.

The hired person can count on an indefinite contract with real career possibilities as well as an attractive salary associated with various extra-legal benefits.

You will also benefit from a training period to familiarize yourself with the specificities of the company and to have the means necessary for the function.

APPLY

If you match the profile and if you are motivated to successfully meet this challenge, please send your resume and cover letter to: eric.croisy@adva-consult.com

For a quick treatment, do not forget to mention the reference EC741.

Your application will be treated with full confidentiality. We can only ensure that your application is considered correctly if your profile matches the prerequisites.

More information about adva consult? Visit www.adva-consult.com.

adva consult : Chaussée de Mons, 5a box B1, B-1400 Nivelles – info@adva-consult.com